



STATEMENT OF COLLABORATION

Faith Christian Academy is a collaborative school. Parents, teachers, and administration have unique and integral responsibilities. As advocates for your child and partners with you, it is our desire to clarify the roles of collaboration involved in the instruction of your child. Herein, we will document what you, as a parent, can expect from teachers and administration. Additionally, we will document your responsibilities in this collaborative process.

Financial Expectations

Parents will have constant access to their family account status through FACTS, the school communication tool.

Teachers will provide ample notice by email or class newsletter of special events requiring costumes, clothes, or other items.

Parents can expect the following primary costs:

Type of Cost	Cost	Current or New Family?
Application Fee (one-time only, NON-REFUNDABLE , per family)	\$150	New Family
Registration Fee* (yearly, NON-REFUNDABLE , per child)	\$250 with a cap of \$800 / family	Current and New Family
Academic Fee* (covers the cost of textbooks, literature, field-trips, classroom expenses, art and PE expenses; yearly, NON-REFUNDABLE , per child)	Preschool-\$125 Grammar school (K-5 th grade)-\$400 Secondary (6 th -12 th grade)-\$450 No caps	Current and New Family

- Tuition*
 - Families may be eligible for tuition reduction after the first year.
 - Full-time faculty and full-time students of Midwestern Baptist Theological Seminary (MBTS), and full-time pastors and missionaries who have children entering kindergarten through 12th grade full-time are eligible for tuition discounts upon enrollment. *Full-time ministry tuition discounts are awarded in lieu of the additional child discounts. Full-time ministry tuition discounts are not available for preschool students.*
 - Because staffing decisions are made based on payment agreements, families withdrawing for any reason will be responsible for tuition costs for the remainder of the current semester.
 - Occasional expenses throughout the year including but not limited to costumes, props, dress clothes for special events, and food for special projects and events
 - You may choose to pay with cash, check (4330 NW Cookingham Dr., Kansas City, MO 64164), credit card, FACTS PayNow (credit card or e-check).
 - Current families with no changes to enrollment status can expect that registration and academic fees, and tuition will continue to be collected in the same manner they were collected last year without interruption, but should expect an incremental increase in tuition (see tuition schedule and tuition plan).

**All families choosing to pay monthly are required to set up ACH (automatic withdrawal) payments.*

Volunteer Expectations

Administration will:

- Promote the two yearly fundraising events including Knights' Fest (fall) and the Blue Jean Ball (spring).
- Offer a wide variety of school-wide volunteer opportunities to families.

Teachers will:

- Provide encouragement and possible incentives to students in order to help them achieve their fundraising goals.
- Provide updates about the fundraising progress.
- Offer a wide variety of classroom volunteer opportunities to families.

Families will:

- Raise at least \$100/per child for the school's fall fundraiser.
- Participate in the school's fall and spring fundraisers in a volunteer capacity.
- Submit 20* volunteer hours/family per year.

**50 volunteer hours are required from those families who have received financial assistance.*

- For each volunteer hour not met, a \$15 charge will be assessed.

Communication Expectations

Administration will:

- Endeavor to work alongside parents in their pursuit of Christian, classical, collaborative education and provide them with opportunity to be well-equipped to teach at home.
- Communicate regularly through the weekly online school newsletter, *Nunciatio*, as the primary method of school-wide communication, and occasionally through email.

Parents are expected to:

- Communicate questions and concerns in a biblical and orderly manner (see Student / Parent Handbook), beginning with their child's teachers.
- Read *Nunciatio*, the weekly online school newsletter.
- Check email regularly, both from the administration and from their child's teacher.

Collaborative Expectations

Administration will schedule various parent training events throughout the school year for grammar school and secondary parents which may include but are not limited to parent orientation, Latin training, FACTS training, parent-teacher conferences, parent discussion group meetings (Coffee and Conversation), and the annual Reignite Conference.

Teachers will:

- (Grammar school teachers) Provide regular newsletters, weekly assignment sheets, and emails with any updates, as needed.
- (Secondary teachers) Provide weekly assignments on FACTS by Monday morning. Updates to the secondary assignments will occur throughout the week.

Parents are expected to:

- Communicate with their child's teacher about persistent difficulties or questions.
- Make every effort to attend parent training events, which may include but are not limited to parent orientation, Latin training, FACTS training, parent-teacher conferences, parent discussion group meetings (Coffee and Conversation), and the annual Reignite Conference.
- Check email regularly, both from the administration and from their child's teacher.
- Fulfill their volunteer responsibilities.
- Address questions and concerns in a biblical and orderly manner, beginning with their child's teacher.

Parents should expect the following on home-school days:

- Tuesdays and Thursdays are dedicated school days, requiring active parental involvement and the requisite investment of time. While there is opportunity for some flexibility, parents are expected to provide instruction or oversight and constructively partner with the teacher from their home on these days.
- Tuesdays and Thursdays may require one-on-one, focused time in order to complete schoolwork in a timely and exemplary way.
- Families with multiple young children in the school should plan a system of managing home school days in order to meet the rigorous expectations, however, teachers may exercise grace when appropriate.
- Estimated time spent on homework will vary from week to week. Providing constructive feedback to the teacher may be helpful in future lesson planning.
- In the event of school cancellations during inclement weather or other unforeseen issues, academic instruction at home may be required in order to keep classes on schedule. Grammar school teachers will provide updated lessons via email; secondary teachers will update lessons on FACTS.